

## **Oxen Park Cinema Club**

### **Safeguarding Statement**

Oxen Park Cinema Club (OPCC) is a charity based film club which is managed by a team of volunteers. Membership is open, without restrictions and is paid by annual subscription.

OPCC is committed to creating a safe space where all members of the community regardless of age, disability, status or gender identity can meet in a secure environment.

#### **Our facilities**

OPCC has made reasonable adjustments to our premises offering a disabled lavatory, hearing loop, ramp and appropriately wide doors for wheelchair access. We also ensure that wheelchair users and members with a visual impairment have a dedicated seating space and provision is made for carers accompanying them. We endeavour to ensure that any person with a disability using our facilities will be treated with dignity and we will promote their independence.

#### **Safe use of equipment, fire risk assessment and health and safety**

Our electrical equipment has annual Portable Appliance Testing. Our volunteers will not be asked to perform a task which places them in danger or is beyond their skill set or remit.

Committee members are invited to take training in fire, risk assessments and first aid. All policies and risk assessments are updated annually.

Members, visitors and volunteers take part in an annual fire evacuation procedure and members with disabilities are invited to complete a Personal Emergency Evacuation Plan (PEEP).

#### **Vulnerable adults**

Adults may be described as vulnerable if they have issues relating to health, disabilities (including learning) or age. OPCC does not restrict access to films but works to create a safe environment so that vulnerable adults - be they members, visitors or volunteers – have a good cinema experience.

Examples of good practice include

- space for carers
- opportunity for vulnerable adults to arrive early and settle into the cinema

## Contact with young people

There are occasions when young people use the cinema or attend OPCC screenings in schools or halls.

When an organisation books the cinema, the committee makes it clear that the parents and carers present are responsible for the welfare of the young people.

If a film is shown in a school or college then the OPCC volunteers will request a copy of that organisation`s Safeguarding Policy and will abide by its contents.

## Disclosure

OPCC fosters a culture of openness and dialogue where members are happy to disclose their needs and ask for support e.g. help with access.

It will not tolerate derogatory, racist or sexist language and members and volunteers are encouraged to disclose anything heard via a comments box where anonymous concerns can be left for the committee`s attention.

Signature of Chairperson .....D Hamer.....

Date .....02/01/2023.....

Date of review .....